



Class: 605-01/25-02/06  
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Split, 23 October 2025

**CALL FOR APPLICATIONS ERASMUS+ KA171 SCHOLARSHIPS FOR  
TEACHING STAFF MOBILITY AND TRAINING STAFF MOBILITY FROM  
THIRD COUNTRIES NOT ASSOCIATED TO THE PROGRAMME  
CALL 2025**

The University of Split holds Erasmus Charter for Higher Education (2021-2027).

Within the **ERASMUS+ Project 2025-1-HR01-KA171-HED-000338102** referring to cooperation with higher education institutions in the partner countries, the **University of Split** announces the **Call for applications** for awarding financial supports to **individual teaching and non-teaching staff mobilities**, the objective of which is organisation of teaching and/or training mobility of staff from selected partner higher education institutions (further in the text: HEIs) in partner countries, to be implemented at the University of Split. All activities supported within this call are coordinated and administered by the University of Split.

**Purpose of the Call**

- **teaching periods:** this activity allows HEI teaching staff or staff from enterprises to teach at a partner HEI abroad.
- **training periods:** this activity supports the professional development of HEI teaching and non-teaching staff in the form of training events abroad (excluding conferences) and job shadowing/observation periods/training at a partner HEI, or at another relevant organisation abroad.

A period abroad can combine teaching and training activities.

A teaching activity has to comprise a minimum of **8 hours of teaching per week** (or any shorter period of stay but not less than 5 days). If the mobility lasts longer than one week, the minimum number of teaching hours for an incomplete week should be proportional to the duration of that week. If the mobility is combined (teaching and training), a teaching activity has to comprise a minimum of **4 hours of teaching per week**. Combined teaching/training mobility fosters development of pedagogical and curriculum design skills.

Teaching and non-teaching staff members have to be employed by the sending HEI throughout the whole process of application and realization of mobility.



**Eligible period for realization of mobility for STAFF  
mobilities approved within this call is:**

**30 June 2027**

Individual staff mobilities can be realized according to the **Mobility Flow Plan**. Within this call, applicants can submit one application for one mobility activity.

Teaching and non-teaching staff members have to be employed by the sending HEI throughout the whole process of application and realization of mobility.

In case of teaching mobility, candidates need to take into account the **Academic Calendar** of the University of Split.

Exchange is NOT possible during the UNIST official summer break: 25/07/-30/08/ and the winter break: 24/12/-08/01.

In the framework of the Erasmus+ Programme, all mobility activities are conditional upon signing an inter-institutional agreement between the sending and the receiving universities before the start of the mobility. The Erasmus+ inter-institutional agreement has to be in force before the beginning of each mobility period.

#### **IMPORTANT NOTES:**

- UNIST shall update a list of available bilateral agreements at the beginning of each month.
- Please keep in mind that at the University of Split each bilateral agreement is assigned to a **specific field of study/ department** (and not an entire faculty).
- **APPLICATION PERIOD** is open until all available mobility places are reserved.
- Mobility agreements need to have all three signatures in order to be complete. Relevant Mobility agreement document needs to be approved /



signed by the receiving HEI before the application to this call. Proposed mobility agreement needs to be in line with specific mobility flow and corresponding subject area (as stated in the **Mobility Flow Plan**).

Applicants must complete **the online application form** on the UNIST website and upload the required documents in the application form (into one PDF)

1. **The online application form**
2. **CV Europass**
3. **Motivation letter (300 words)**
4. **Staff Mobility Agreement for Teaching / Staff Mobility Agreement for Training**, signed by home and host institution (University of Split) and the candidate – scanned document is accepted
5. **Consent form to publish personal data**
6. Application form for the additional financial support for inclusion (if it is eligible)

\*Candidates with documents not completed or incorrect will not be considered.

### Recommended language skills

Receiving institution  [Erasmus code or city]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HR SPLIT01		Croatian	English	English B2	English B2 –C1

### Academic Calendar



Receiving institution [Erasmus code]	Autumn term [from - to]	Spring term [from - to]
<b>HR SPLIT01</b>	beginning October– end February (including exam session during February) Winter Break: 24 <sup>th</sup> of December-7 <sup>th</sup> of January	end February - mid-July (including exam session from mid-June to mid-July) Summer Break: end July- end August

Eligible Universities and grants:

Within this project call, staff can spend a teaching or training period abroad in duration specified in the Mobility Flow Plan, with financial support awarded from the project budget.

Grants consist of a daily allowance, according to the flat rates stated by the Erasmus+ Programme and travel cost, calculated by the tool EC Distance Calculator: <https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator> defined according to distance band from the place of official seat of the sending university to the place of official seat of the receiving university.

#### FINANCIAL SUPPORT FOR INCOMING STAFF MEMBERS FROM PARTNER COUNTRY

STAFF	Referential amount 1 – 14 day / daily	
Incoming from partner country HEI to UNIST	148,00 EUR	
Rule of allocation:  based on the duration of the stay per participant, including also one travel day before the activity and one travel day after the activity		

#### TRAVEL COSTS



Distance band	Amount per participant	Green travel
0-99 km	28 EUR	-
100-499 km	211 EUR	-
500- 1999 km	309 EUR	-
2000-2999 km	395 EUR	-
3000-3999 km	580 EUR	-
4000-7999 km	1188 EUR	-
8000 km or more	1735 EUR	-

Applicable amount of financial support is regulated by the Croatian National Agency

### **Important:**

- Upon arrival each staff member will sign an individual grant agreement regulating the payment of the financial support towards the grant holder. Mobile staff member receives the financial support and travel allowance in full (100%) in EUR – paid to the home bank account of a participant upon arrival (not before).
- Scholarships under the Erasmus+ Partner Countries (KA171) programme are not compatible with any other Erasmus+ scholarships granted for the same exchange mobility.
- Signed Erasmus+ inter-institutional agreement between programme and partner countries is a precondition for individual staff mobility realization between UNIST and each partner HEI. By signing the inter-institutional agreement, Partner-Country HEI agrees to comply with all principles and rules of the Erasmus+ programme, in particular Erasmus Charter for Higher Education (ECHE). The Erasmus+ inter-institutional agreement has to be in force before the beginning of each mobility period.

### **Staff with fewer opportunities**

Staff with fewer opportunities is a category of staff, whose physical, mental or health conditions presuppose participation in mobility activity with increased costs of living or travelling. Staff with fewer opportunities selected for Erasmus+ mobility within this call is entitled to apply for additional financial support. The deadline for application for additional support is **30 November 2026**.

### **Application procedure**



Applications submitted by the end of each month shall be sent to the home university for ranking.

Upon completing the ranking procedure, partner universities will nominate the selected candidates to the University of Split (in case of more applications than scholarships available, lists will include waiting list as well).

Decision on selected candidates shall be published by the University of Split each following month, for the applications received in the previous month, until all the available funds are distributed.

Please note that individual Mobility Agreement signed by the University of Split does not automatically mean acceptance – it is subject to availability of funds, which are distributed in accordance with the ranking list made by the home universities.

### **Criteria for evaluation**

The selection process will evaluate the applicants and will prioritize candidates according to the established criteria and budgetary availability.

The selection process will be based on the principles of equity, fairness and transparency, the first criterion for selecting candidates being academic merit.

### **Rights of the beneficiary**

- To receive the scholarship according to the amounts set out in the Erasmus+ Programme guidelines. The expenses not covered by the scholarship will be borne by the beneficiary.
- To receive information and advice on the application procedure, as well as pre-departure and on-site guidance.
- To have the teaching and training period abroad recognized by the sending university.

### **Obligations of the beneficiary**

- To take out and prove to be in possession of adequate insurance throughout the mobility period according to the Erasmus+ programme rules.
- To obtain visa for the stay in the receiving country
- To carry out the mobility stay according to the proposal and dates committed, always before 30 June 2027.
- To complete all procedures and fill in the required documents as required by the Erasmus+ Programme, before, during and after the mobility period, meeting the deadlines established by the University of Split
- Any other obligation inherent to the Erasmus+ Programme and the internal regulations of the sending and receiving institutions.

### **For any further questions please do not hesitate to contact us:**



Sveučilište  
u Splitu  
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Erasmus+

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**Useful links:**

*Erasmus+ Programme Guide*